

**BUILDING & GROUNDS COMMITTEE MEETING
MINUTES**

July 25, 2022

Members Present: Pam Deppe, Matt Hartman, Brad Miller, Jeff Thomas, Paul Truax

Members Absent: Vera Small

Others Present: Byron Deaner, Kim Jackson, Michelle Landess, Denise E. McCrady (Secretary)

Chair Deppe called the meeting to order at 5:00 p.m.

A motion to approve the minutes from June 27, 2022 was made Thomas and seconded by Miller. Motion carried (5-0).

Michelle Landess, Recorder's Office, requested approval of two part-time seasonal hires. A motion to approve the request was made by Truax and seconded by Thomas. Motion carried (5-0).

Kim Jackson, Information Systems, requested approval of a replacement hire and five purchase orders. A motion to consolidate and approve all requests was made by Thomas and seconded by Miller. Motion carried (5-0).

Byron Deaner, Building & Grounds, requested approval of a contract amendment with CJP Architects. A motion to approve the request was made by Miller and seconded by Truax. Motion carried (5-0).

Deaner presented his monthly report.

A motion to accept the Purchase Reports was made by Thomas and seconded by Hartman. Motion carried (5-0).

There was no Old Business or Public Comment.

A motion to adjourn was made by Miller and seconded by Small. Motion carried (6-0).

Meeting adjourned.